

BRIGHTON & HOVE CITY COUNCIL
POLICY & RESOURCES COMMITTEE

4.00pm 30 APRIL 2020

VIRTUAL MEETING - SKYPE

DECISION LIST

Part One

164 COVID-19: FINANCIAL POSITION STATEMENT

Contact Officer: Nigel Manvell
Ward Affected: All Wards

Tel: 01273 293104

RESOLVED:

- (1) That the contents of the report be noted,
- (2) That the use of officer Urgency Powers as detailed in Section 4 of the report and the records of urgency decisions at Appendix 2 to the report be noted;
- (3) That the principles to be applied to Supplier Relief set out in paragraph 3.28 of the report be noted;
- (4) That delegated authority be granted to the Executive Director of Economy, Environment & Culture, in consultation with the Chief Finance Officer, to negotiate and conclude appropriate terms with concession contractors at risk, on a case-by-case basis, including appropriate emergency financial support.
- (5) That delegated authority be granted to the Executive Director of Economy, Environment & Culture, in consultation with the Chief Finance Officer, to negotiate and conclude alternative payment arrangements, deferral or reduction, on a case-by-case basis, in relation to its commercial tenants.

165 COVID-19: CITY RECOVERY PROGRAMME. PROPOSED PROGRAMME GOVERNANCE ARRANGEMENTS.

Contact Officer: Nick Hibberd
Ward Affected: All Wards

Tel: 01273 293756

RESOLVED:

- (1) That the Covid-19 City Recovery Programme and approves the Programme Initiation Document in appendix 1.
- (2) That a Policy & Resources (Recovery) Sub-Committee be established with the terms of reference as set out in Appendix 2 to the report for the purpose of decision-making and overseeing the delivery of the Covid-19 City Recovery Programme.

166 MOULSECOOMB NEIGHBOURHOOD HUB & HOUSING SCHEMES

Contact Officer: Ben Miles
Ward Affected: Hollingdean & Stanmer;
Moulsecoomb &
Bevendean

Tel: 01273 290336

RESOLVED:

- (1) That the appropriation of the following sites from existing purposes to Housing Act purposes be approved:
 - Hillview Contact Centre, Hodshrove Lane
 - Moulsecoomb Hub North, Hodshrove Lane
 - Moulsecoomb Hub South, Hodshrove Lane
 - 67 Centre Youth Centre, Hodshrove Lane
 - Multi Use Games Areas, Hodshrove Lane
- (2) That it be agreed that the General Fund should receive the value of external valuation in consideration for land appropriated as defined at recommendation (1) above from the Housing Revenue Account;
- (3) That the retention of the net capital receipt to be used for reinvestment to support the development of a new Neighbourhood Hub and Sports Facilities on land adjacent to Moulsecoomb Community Leisure Centre as well as the refurbishment of the Former Portslade Sixth Form site be authorised;
- (4) That the development of a new Neighbourhood Hub and Sports Facilities on land adjacent to Moulsecoomb Community Leisure Centre, subject to planning permission be agreed, and in conjunction with previous consultation efforts, that the design of the new youth-space will be discussed with young people and incorporate a discrete entrance to the

planned new youth centre, to add to the sense of place;

- (5) That the refurbishment of the former Portslade Sixth Form site into council offices, subject to planning permission and Secretary of State consent for change of use be agreed;
- (6) That the development of housing on the appropriated sites listed in recommendation (1) above be agreed in principle, subject to planning permission and notes that the Housing Committee will be asked to approve schemes and give authority to procure capital works contracts at a later date and that these capital works also come to P&R;
- (7) That the appropriation of the Hillview Youth Centre and Multi Use Games Areas referred to at (1) above be agreed; and that it be noted that the appropriation will take place when the Committee makes the decision to appropriate (assuming that the Committee approves the recommendation) and that the funds referred to at (2) above will be transferred following that decision;
- (8) That the Executive Director for Housing, Neighbourhoods & Communities and the Executive Director for Economy, Environment & Culture be granted delegated authority to appropriate the Moulsecoomb Hub North and Moulsecoomb Hub South sites referred to (1) above following the refurbishment of the Former Portslade Sixth Form site and transfer a proportion of the funds referred to at (2) above;
- (9) That the Executive Director Housing and Executive Director Economy, Environment and Culture be granted delegated authority to appropriate the 67 Youth Centre site referred to at (1) above following the completion of the new Neighbourhood Hub and that transfer a proportion of the funds referred to at (2) above;
- (10) That a budget for borrowing within the HRA Capital Investment Programme to finance the cost of the appropriation of the sites listed in recommendation (1) above be approved;
- (11) That the Executive Director of Environment, Economy & Culture be granted delegated authority to take steps to procure the required capital works and move to enter into contracts in respect of the new Neighbourhood Hub and Sports Facilities and the refurbishment of the former Portslade Sixth Form College site subject to a subsequent P&R committee approval and the consideration of the following:
 - That the impact of the COVID 19 crisis on the future likelihood of increased homeworking amongst council office staff be assessed through consultation, and the additional office space needed for social work staff be considered, in light of this and in the light of any predicated spare capacity in existing buildings (including unlet areas of the commercial portfolio such as Phoenix House);

- (12) That a budget for inclusion into the Council's Capital Investment Programme for the Moulsecoomb Neighbourhood Hub works as detailed in paragraph 3.4.8 in the report in July 2020 when other council capital projects are reviewed in light of COVID-19.

167 ADULT & COMMUNITY LEARNING

Contact Officer: Carla Butler, Emma Jones
Ward Affected: All Wards

Tel: 01272 291281, *Tel:* 01273 295074

RESOLVED:

- (1) That a contribution of £40,000 from the HRA be set aside in the 2020/21 financial year only to support the funding requirements detailed in Option 1 in the report and subject to recommendation 3 below, and that any future HRA contributions be conditional on tenants support evidenced by consultation and that should this consultation be favourable, the HRA contribution be proportionate to the established benefits derived by tenants from these services, as also described in paragraph 3.41 of the report;
- (2) That the Adult and Community Learning be brought in-house following the expiry of the current arrangements on 31st July 2020;
- (3) That additional funding to be allocated to the Families, Children and Learning Directorate to cover the associated costs of bringing delivery in-house based on the option below be approved:
- (i) Funding anticipated being in the region of £61,030 in year 1, based on funding of £20,000 each for Neighbourhood Learning in Deprived Communities (Hangleton and Knoll and Whitehawk Inn) is provided by the Housing Revenue Account; and
- (ii) If necessary, to explore other options to mitigate any loss of NLDC funding to the Hangleton and Knoll and Whitehawk Inn project resulting from the in-house proposal moving beyond year one, should no further funding be obtained from the HRA in future years .
- Note: the costs for year two onwards for both options is dependent on securing suitable accommodation within the council.
- (4) That delegated authority be granted to the Executive Director for Economy, Environment & Culture to:
- (i) Secure a 1year lease or license as appropriate on Isetta Square from the Friends Centre; and
- (ii) Take any other steps necessary to implement the recommendations in this report.

- (5) That delegated authority be granted to the Executive Director for Families, Children & Learning to:
- (i) Take forward TUPE arrangements to facilitate the in-house provision of community learning currently delivered by the Friends Centre.
 - (ii) Take forward the option to bring in-house two externally funded projects, Step by Step and Get Socially Active projects and manage TUPE arrangements and subsequent liaison with funders.
 - (iii) Take any other steps necessary to implement the recommendations in this report including a comprehensive review of the service after one and three years of operation to assess value for money, opportunities for efficiencies, investment and growth opportunities, performance, satisfaction, and impact on equalities data.
- (6) That delegated authority be granted to the Executive Director for Housing, Neighbourhoods & Communities to take forward the recommendation to fund Neighbourhood Learning in Deprived Communities from the Housing Revenue Account of £40,000; and
- (7) That the Audit & Standards Committee receive a report, to ensure good financial governance for the city council.

168 REVIEW OF THE COUNCIL'S CONSTITUTION

Contact Officer: Elizabeth Culbert *Tel:* 01273 291515
Ward Affected: All Wards

RESOLVED:

- (1) That the proposal to make changes to the Scheme of Delegations to Officers in Part 6 of the Council's Constitution relating to the Council's planning functions as indicated in paragraphs 4.1 - 4.3 and Appendix 1, and the proposals regarding Traffic Orders as indicated in paragraphs 4.5 -4.6 of the report, be agreed;
- (2) That the proposal to make changes to the Scheme of Delegations to Officers in Part 6 of the Council's in respect of overseas trips (paragraph 4.9 of the report) be agreed.

RESOLVED TO RECOMMEND:

- (3) That Full Council be recommended to approve the changes recommended in resolutions (4) to (8) below;
- (4) That the proposed changes to delegations in respect of the Environment, Transport & Sustainability Committee indicated in paragraphs 4.5 – 4.6 of

the report be agreed;

- (5) That the proposal at para 4.11 and Appendix 2 to the report to amend the Council Procedure Rules at Part 3.2 of the Council's Constitution in respect of arrangements for member amendments be agreed;
- (6) That the proposal at para 4.12 and Appendix 3 to the report for amendments to Part 8.4 –Guidance for Members and Officers serving on Outside Bodies be agreed;
- (7) That the Chief Executive and Monitoring Officer be authorised to take all steps necessary or incidental to the implementation of the changes agreed by the Policy & Resources Committee and by Full Council, and that the Monitoring Officer be authorised to amend and re-publish the Council's constitutional documents to incorporate the changes;
- (8) That the proposed changes come into force immediately following their approval by Policy & Resources Committee or adoption by Full Council, as appropriate.

169 2020/21 LOCAL TRANSPORT PLAN CAPITAL PROGRAMME

Ward Affected: All Wards

RESOLVED:

- (1) That the 2020/21 Local Transport Plan capital programme budget allocation of £8.658 million, as set out in Appendix 1 of this report be agreed; as an interim measure, further to (4) below;
- (2) That it be noted that a final decision on the allocation of £3.900m of the capital programme to projects and programmes outlined in paragraph 3.8 of this report, will be made at a future Environment, Transport & Sustainability Committee meeting;
- (3) That the availability of the £3.900m element of the 2020/21 capital programme in 2.2. above, is likely to be deferred until the 2021/22 financial year be noted as it was expected to be achieved through borrowing against forecast surplus parking income and will therefore need to be reviewed in light of the financial implications arising from the Covid-19 outbreak;
- (4) That committee agree to instruct officers to urgently explore:
 - how the work of the LTP and associated council transport plans can be rendered more flexible, in order to respond to the impact of the covid19 pandemic and future needs, (such as the council's previously stated commitment to explore a car-free city centre) e.g. through:
 - options to bring forward plans to improve footpaths, widen

pavements;

- options to improve the city's cycle network, through provision of temporary cycle tracks where feasible and practicable; and particularly where they may not require a formal TRO, as evidenced by the 'keyworker corridor' set up in other councils e.g. Leicester;
- further consideration of options for road closures, to support social distancing measures and provision of safe daily exercise with any costings and impact on the current LTP to be detailed. Committee members note this may require an urgency meeting of P&R or ETS and agree to this in principle should it be necessary;

- (5) That a review of the Terms of Reference of the SCRIF MOG group be undertaken in time to inform the prioritisation of the delayed £3.9m SCRIF budget.